



Registration Policies and Summer Camp Policies

Cancellation Policy

For cancellations and change of program, please contact SJMA's education department by phone 970-385-1256. Cancellation Policy: Fees are fully refundable (less a \$20 non-refundable administrative fee assessed per camp registration) up to 14 days prior to the start date of your child's camp. You may email your refund request to camps@sjma.org and our response (within 24 hours) will be confirmation of receipt in your email. If you do not hear from us then we have not received your request. Please see our Refund and Payment Policy for details on emergencies, last minute cancellations and more.

Returned Check Policy

Checks are accepted as a form of payment and are appreciated, as they cut down on credit card fees. In the case of a returned check, a \$25 administrative fee will be collected in addition to the amount owed. Another form of payment is required within 48 hours of notice or your child's enrollment will be cancelled.

Camp Capacity

Science camps for children entering Grades 1-6: Capacity is based on vehicle passenger limitations. The vehicles we use are 15 passenger vans accommodating 2 instructors and 13 children. Middle School and High School programs are based on backcountry permits.

Allergies and Medications

We cannot guarantee nut-free programming. Any food allergies your child has should be listed on your completed medical form. All allergies are written on instructor's rosters and accommodated accordingly. During our day camps, instructors carry snacks with them in the field and will be conscious of any allergies listed for their campers, and lunch is the family's responsibility. If your child has been prescribed an EpiPen (even if it is not a critical concern at present), it must be brought to camp and vehicle usage.

Late Pick up Policy

If a child is not picked up within 15 minutes of the end of camp, we will make attempts to reach parents and other contacts listed on the emergency form and the parents will be charged a \$1 per minute child-care fee. If a child still has not been picked up by 6:00pm, authorities will be notified. In all cases, please call the Lead SJMA Instructor or the SJMA office to inform them of late pick up. Instructors will remain with children until an authorized person picks them up.

We ask that all parents/guardians present themselves and check their child out directly with SJMA staff at the designated location. Children will not be released to anyone waiting in a car. SJMA staff will have a roster and sign out log with them at pick up, and reserve the right to ask for photo identification if they feel is necessary.

SJMA staff will only release participants to those parents, guardians, or emergency contacts listed on the child's Registration Form. Please be sure that all information is complete and accurate when completing the registration form. We require advance notice or written permission if someone other than those listed on the registration form are allowed to pick up a child from our programs. In an emergency situation, a parent may confirm an additional person to pick up his/her child over the phone through verbal authorization. In the case that someone who is not listed on the form or previously confirmed by the parent tries to pick up a child, the child will not be released and the individual will be asked to leave. Authorities will be contacted if necessary.

Cellphone Guidelines for Use

1. Do you need it? Leaving it at home is one way to make sure your phone stays dry and unbroken. We do spend a lot of time outside! Plus, it can be empowering to pay attention to the people and landscape around you without a screen.
2. If you keep it with you, please use it only for taking pictures or for emergencies.
 - Pictures: ask people before you take a picture of them. Respect their "no."
 - Pictures: NO posting people on social media. Only landscapes, or yourself.
 - Emergencies: Let your instructors know if you need to get in touch with your family.
3. If you keep it with you, please follow the rules above for respectful and responsible use. Instructors can ask you to use your phone differently, take it away for the day, and/or ask you not to bring it again if you do not follow the rules.